

## Academic Division *HIGHLIGHTS* for The Week

Name	Room No.	Dates of Room Use	Responsible Person(s)
Dean's Office	Hanover Hall A & B (USED also for the Faculty Office)	Jul 21-July 28, 2017	Charles Reese
Faculty Office	Hanover Hall A & B	July 21-July 28, 2017	Sherre Smith-Jones & Herbert Jones, DMA
Class Registration	Grand Hall Exhibits	July 22-July 26, 2017	Erma McCann
Library	1 <sup>st</sup> Floor Grand Hall Foyer	July 22-July 28, 2017	Alvin Burks, MSL (Certified Librarian)
<b>Bookstore #1</b> *Open 10:00 a.m. daily	<b>Grand Hall</b>	<b>July 23-July 28, 2017</b>	<b>Laymen Christian Leadership</b> <b>Youlanda Davidson/Denise Hairston</b> <b>Lorene Simmons</b>
<b>Bookstore #2</b> 7:30 a.m. – Noon Hairston	<b>Hallway in front of</b> <b>Hanover Hall A &amp; B</b>	<b>July 24-July 28, 2017</b>	<b>Laymen Christian Leadership</b> <b>Youlanda Davidson/Denis</b> <b>Lorene Simmons</b>
<b>*Faculty Meeting</b>	<b>Courtland</b>	<b>Sunday,</b> <b>July 23, 2017</b> <b>7:00 p.m.</b>	<b>Charles Reese</b>
<b>*Convocation &amp; Thurston</b> <b>Frazier Chorale Concert</b> <b>MANDATORY FORMATION</b>	<b>Regency Ballroom</b>	<b>Line-up begins at</b> <b>Assembly-8:30 a.m.</b> <b>8:45 a.m. Processional</b> <b>Friday, July 28 2017</b>	<b>Eugene Morgan/Dan Larkin</b> <b>Sharon Ingram</b>
<b>Student Organ Recital</b>	<b>Inman</b>	<b>Wednesday,</b> <b>July 26, 2017</b> <b>12:00 p.m.</b>	<b>Anthony Kendrick</b> <b>Kimberly Crisler</b>
<b>*New Faculty &amp; Staff</b> <b>Orientation</b>	<b>Faculty Office</b> <b>Hanover Hall A &amp; B</b>	<b>Sunday,</b> <b>July 23, 2017</b> <b>6:00 p.m.</b>	<b>Herbert Jones, DMA</b>
<b>Communion/Consecration</b> (Colors: white accented with gold (not yellow) Faculty & Staff should be robed in white academic garb. <b>See Faculty</b> <b>instructions.</b>	<b>Grand Ballroom</b>	<b>Sunday,</b> <b>July 23, 2017</b> <b>Lineup at 10:00 a.m.</b> <b>(Assemble in the</b> <b>lobby of Birmingham</b> <b>Ballroom, Sheraton Hotel)</b>	<b>Convention Administration</b>
<b>Part I – Faculty</b> <b>Checkout</b>	<b>Faculty Office</b> <b>Hanover Hall A &amp; B</b>	<b>July 27, 2017</b> <b>1:00 p.m.</b>	<b>Sherre Smith-Jones &amp; Office Staff</b> <b>Herbert Jones, DMA</b> <b>Albert Lemons, EdD</b> <b>Emory Andrews, DMA</b> <b>Rev. Dan Larkin</b> <b>Minister Clark Joseph</b>

**Academic Division *HIGHLIGHTS* for the Week cont'd:****(2)**

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Academic Convocation/ Thurston G. Frazier Chorale Concert & Robert Fryson Chorale Concert	Grand Ballroom	July 28, 2017 8:30 a.m.	Eugene Morgan, Sharon Ingram, Dan Larkin, Albert Lemons, EdD
Part II – Faculty Checkout	Faculty Office Hanover Hall A & B	July 28, 2017 1:00 p.m.	<b>Sherre Smith-Jones &amp; Office Staff</b> Herbert Jones, DMA Albert Lemons, EdD Emory Andrews, DMA Rev. Dan Larkin Minister Clark Joseph

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