GOSPEL MUSIC WORKSHOP OF AMERICA, INC.

Bishop Albert L. Jamison, Chairman of the Board
Mr. Kirk A. Walker, Exhibits' Manager

RULES AND REGULATIONS GOVERNING ALL EXHIBITS

1. ***Description of Space*** **–** *Booths are one 10 x 10' with 8' high backdrapes, 36" high side dividers, 7" x 44" identification sign, one 6' draped table and two chairs.*
2. ***Booth Location Spaces*** **–***Spaces are assigned on a "first come, first served" basis predicated on the date application and payments are received.*
3. ***Booth Cost-*** *Each booth space is* ***$650****. Each corner booth space is* ***$700****. We have multiple booth rates for more than one booth.* ***We will need a non-refundable minimum of $400, per booth, as a deposit. This will only guarantee you a space. Booths must be paid in full before occupancy.***
4. *Multiple Booth Cost:* *4 Booths- $2,375* *5 Booths - $2,900*
   6 Booths- $3,400 *7 Booths - $3,875*
   8 Booths- $4,325
   Each corner Booth is an additional fifty ($50) dollars.

5. ***EARLY BIRD RATES: $550.00 each for 1-3 booths. They must be paid in full by April 20, 2018. Each corner booth is an additional fifty ($50) dollars.***

6. ***Forms of Payment*** **– To expedite our cash flow and because of the challenges we had with returned checks, we must insist that all payments be made by certified funds (money order, certified check, credit card) or cash. No personal or company checks will be accepted from anyone as a deposit or payment unless certified. WE HAVE A NO REFUND POLICY. IF UNABLE TO ATTNED, WE WILL ROLL YOUR FUNDS OVER TO THE NEXT BOARD MEETING OR CONVENTION.**

7. Exhibitors are not allowed to use the name "GOSPEL MUSIC WORKSHOP OF AMERICA" its' logo and/or "GMWA" on any of their products.

8. *Vendors should bear in mind there are prohibitions, in some markets, against the purchase and/or sale of certain products which are knock-offs of the genuine products. Enforcement may be uneven and inconsistent. Vendors are responsible for maintaining legal product inventories.*

9. There is absolutely No space for exhibitors outside the official exhibit area. No roving entertainment or advertisement will be allowed. Posting and/or distribution of literature, samples or souvenirs are permitted from the contracted from the contracted space only. No food or drinks can be sold or given out in the exhibit hall. No animals will be permitted.

10. GMWA is not liable for damages to or for theft/loss or destruction of the exhibitor's property or injuries to the exhibitor, his representatives, agents or employees. All claims for any such theft/loss, damage, destruction or injury are expressly waived by the exhibitor. GMWA will also be exempted from or indemnified for any claims or injury to any of the exhibitor's representatives, agents or employees.

11. The Internal Revenue Service has passed a tax stating that a City, State or Federal tax may be imposed on Exhibitors selling merchandise. GMWA, Inc. is not responsible for these taxes. If approached, by either or all of these tax people, you will have to pay them forthwith upon request.

12. The Exhibit Manager reserves the right to cancel any contract if there is a conflict with the principles of GMWA, Inc. Persons violating these rules and regulations will be asked to leave the premises without a refund. Please read carefully. Your signature on this form and the application is a binding agreement to these rules and regulations.

Name: _____ **Date:**_____

COMPANY NAME:_____